

BYE-LAWS

OF

LAHORE CHAMBER OF SMALL TRADERS AND SMALL
INDUSTRY (LCSTSI)

Registered Office: 97-A, G.O.R. I, Jail Road, Lahore

PREAMBLE

These Bye-Laws are made under the provisions of Section 11(2)(e) of the Trade Organizations Act, 2013 and Rule 23 of the Trade Organizations Rules, 2013, and shall regulate the internal management, administration, and operations of the Lahore Chamber of Small Traders and Small Industry (hereinafter referred to as “the Chamber”).

SHORT TITLE AND COMMENCEMENT

These Bye-Laws shall be called the “Bye-Laws of the Lahore Chamber of Small Traders and Small Industry” and shall come into force upon approval by the Director General, Trade Organizations (DGTO).

DEFINITIONS

All words and expressions used in these Bye-Laws shall, unless otherwise stated, have the meanings assigned to them in the Trade Organizations Act, 2013 and the Trade Organizations Rules, 2013.

JURISDICTION

The jurisdiction of the Chamber shall be confined to the administrative limits of District Lahore as notified in its license issued by the Ministry of Commerce, Government of Pakistan.

MEMBERSHIP

- (a) The Chamber shall consist of members engaged in trade, commerce, and industry within the territorial jurisdiction of Lahore.
- (b) There shall be one uniform class of membership.

- (c) A person or firm may become a member by fulfilling the eligibility criteria and paying the prescribed fees.
- (d) Membership shall be renewed annually as per Rule 11 of the Trade Organizations Rules, 2013.

RIGHTS AND DUTIES OF MEMBERS

- (a) Every member in good standing shall have one vote in the General Body.
- (b) Members shall have the right to contest elections, attend meetings, and inspect records as per the Rules.
- (c) Members shall pay all dues and comply with these Bye-Laws and the Chamber's decisions.

GENERAL BODY

- (a) The General Body shall consist of all members of the Chamber.
- (b) It shall be the supreme authority of the Chamber and shall approve annual reports, audited accounts, and the election of the Executive Committee.
- (c) The quorum of the General Body shall be one-fourth of the total members or as prescribed by law.

EXECUTIVE COMMITTEE

- (a) The Executive Committee shall be elected for a term of two years.
- (b) It shall consist of members elected in accordance with the Trade Organizations Rules, 2013.
- (c) The Executive Committee shall manage and control the affairs of the Chamber.

- (d) The quorum for meetings shall be one-third of the total strength of the Committee.

OFFICE BEARERS

- (a) The Office Bearers of the Chamber shall be the President, Senior Vice President, and Vice President.
- (b) They shall be elected by the Executive Committee from amongst its members for a term of two years.
- (c) The President shall preside over meetings and represent the Chamber in all official matters.

ELECTIONS

Elections shall be held every two years in accordance with the procedure prescribed under Schedule II of the Trade Organizations Rules, 2013, and as notified by the DGTO.

MEETINGS

- (a) The Chamber shall hold at least one Annual General Meeting (AGM) every year.
- (b) The Executive Committee shall meet at least once every quarter.
- (c) Proper minutes of all meetings shall be maintained and signed by the presiding officer.

FINANCE AND ACCOUNTS

- (a) The financial year shall be from 1st July to 30th June.
- (b) All funds shall be utilized solely for the objectives of the Chamber.
- (c) The accounts shall be audited annually by a Chartered Accountant.

- (d) The bank accounts shall be operated jointly by the President and Secretary General.

COMMITTEES AND SUB-COMMITTEES

The Executive Committee may form standing or special committees for specific functions such as trade promotion, small industry support, arbitration, and policy advocacy.

SECRETARIAT AND STAFF

- (a) The Secretary General shall be the chief executive of the Chamber, appointed under Rule 24 of the Trade Organizations Rules, 2013.
- (b) The Secretariat shall maintain proper records, correspondence, and publications of the Chamber.

CODE OF CONDUCT AND DISCIPLINE

- (a) Members shall uphold integrity, transparency, and professional ethics.
- (b) Any member violating these Bye-Laws or acting against the interests of the Chamber may face disciplinary action as decided by the Executive Committee.

AMENDMENT OF BYE-LAWS

These Bye-Laws may be amended by a two-thirds majority of the General Body, subject to the prior approval of the DGTO.

INTERPRETATION

Any question regarding interpretation of these Bye-Laws shall be referred to the Executive Committee, whose decision shall be final, subject to the approval of the DGTO.

DISSOLUTION

In the event of dissolution, the assets of the Chamber shall be disposed of in accordance with the provisions of the Trade Organizations Act, 2013 and the Companies Act, 2017.

GENERAL PROVISIONS

- (a) The official language of the Chamber shall be English.
- (b) The Chamber shall have a common seal approved by the Executive Committee.
- (c) All records shall be open to inspection by members in accordance with law.
